



Training Registration Form

ONTARIO ENVIRONMENTAL & SAFETY NETWORK LTD.

To register for any OESN training programme, please complete this form and send with your proof of payment to the fax or e-mail address below.

OESN Head Office

1783 Hwy 20, RR#2
 Allanburg, Ontario, L0S 1A0
 Tel: 1-905-988-1554 •
 Fax: 1-905-988-1910 •
 Website: www.oesn.net •

Training Unit

184 Scott Street, Unit 8 & 9 •
 St. Catharines, Ontario, L2N 1H1
 Attention: Lisa Tappay
 Email: ltappay@oesn.net

Please indicate which training/seminar you would like to attend.

Course name	
Date	
Province	

Participant Particulars

Participant Name			
Gender	Gender: Male	Female	
Profession/Job Title			
Organization Name			
Organization Address			
Contact Details	Phone:	Fax:	Email:
Nr of years experience			
English Proficiency	Good	Average	Poor

Invoice to (if different from above):

Contact Person		
Payment Ref No	Course Code(your name and surname) – this reference to be recorded on your payment as well	
Organization Name		
Organization Address		
Phone & Fax Number		
Email		

We are including all training/seminar participants on our OESN mailing list. Please indicate if you **do not** want to be included. **No thanks**

Further details provided upon registration. How would you like to be contacted? **E mail** **Fax**

Please inform us of any food allergies you may have e.g. peanuts, vegetarian, etc. _____

Please list any **special requirements** you may have e.g. wheel chair access, visually impaired etc. in the space below

Terms and Conditions:

OESN Training begins promptly at 8:30 a.m. Although some days may finish earlier, expect the training day to end at 5:00 p.m.

We provide for the training a manual, supplies for note-taking and some snacks. We will inform you if a laptop computer will be necessary. Please switch your cellular phone to silent and do not talk on the phone to avoid distracting others in the training. The training cost does not include accommodation or transport to or from the venue.

In cases where training is done over a period of two or more days, we will provide you with a list of venues for accommodation, with negotiated rates. You are responsible for arranging your own accommodation. This will be provided to you once your registration is confirmed after payment.

Upon submission of the registration form and proof of payment we will send you an email with the details of the venue. If you wish to book a place you can do so by forwarding us the registration form. Payment needs to then be made within 7 working days. If proof of payment is not received within 7 days, you will forfeit the space.

All payments must be made 14 days before the start of the training.

FORWARD PAYMENT WITH REGISTRATION FORM TO:

Ontario Environmental & Safety Network Ltd.
1783 Highway 20, RR#2
Allanburg, ON L0S 1A0
Attn: Maryann Sheets / Accounts Receivable

For Credit Card Payments: VISA & MASTERCARD are accepted.

There will be no cancellation after registration is confirmed. If a participant registers for a training/seminar and fails to attend, no refund can be claimed. Participants can ask for replacement of another person or attend future training of the same value.